## **CLIENT WORKSHEET**

| CLIENT'S NAMES:   |              |                    | Fee:                     |
|---|--------------|--------------------|--------------------------|
| Home:   | ()           | Fax: ()            | Mtg:<br>Dpy:             |
| SSN #:  | <del></del>  |                    | Ltv:<br>%:               |
| PREMISES:   |              |                    | R.E. Taxes Town: School: |
| PURCHASER'S/SELLER'S<br>NAMES:<br>PURCHASERS'/SELLERS'<br>ATTORNEY: |              |                    | Village:                 |
| ADDRESS:  |              |                    | <del></del>              |
| TELEPHONE #:  | ()           | FAX #: ()          |                          |
| REAL ESTATE BROKER: ADDRESS:  |              |                    | Monthly Payment:         |
| TELEPHONE #: BANK'S ATTORNEY:                                       | ()           | FAX #: ()          | ———— Managing Agent:     |
| ADDRESS:  |              |                    | managing Agent.          |
| TELEPHONE #:<br>ENGINEER:   | ()           | FAX #: ()          |                          |
| TERMITE CO.:  | <del></del>  |                    | <del> </del>             |
| INSURANCE CO.:  |              |                    |                          |
| EXPENSES OF PURCHAS   | SES/BORROWER | EXPENSES OF SELLER | ₹                        |

| EXPENSES OF PURCHASES/BORROWER      |    |  |  |  |
|-------------------------------------|----|--|--|--|
| Mortgage Tax                        | \$ |  |  |  |
| Recording Deed                      |    |  |  |  |
| Recording Mortgage                  |    |  |  |  |
| Title Insurance – Mortgage          |    |  |  |  |
| Title Insurance – Purchaser         |    |  |  |  |
| Variable Rate Fee                   |    |  |  |  |
| Municipal Dept. Searches            |    |  |  |  |
| Survey Inspection                   |    |  |  |  |
| Purchaser's Attorney's Fee          |    |  |  |  |
| Termite Inspection                  |    |  |  |  |
| Closer's Attendance Fee             |    |  |  |  |
| Endorsements                        |    |  |  |  |
| Survey                              |    |  |  |  |
| Requires Reserves (Escrow Account): |    |  |  |  |
| A) Taxes                            |    |  |  |  |
| B) Water & Sewer                    |    |  |  |  |
| C) Insurance                        |    |  |  |  |
| Interest on Mortgage to             |    |  |  |  |
| Bank Attorney's Fee                 |    |  |  |  |
| Point Paid at closing               |    |  |  |  |
| Points Paid at commitment           |    |  |  |  |
| P.M.I. Premium                      |    |  |  |  |
| Appraisal                           |    |  |  |  |
| Application Fee                     |    |  |  |  |
| Credit Check                        |    |  |  |  |

| EXPENSES OF SELLER             |    |  |  |  |
|--------------------------------|----|--|--|--|
| NYS Revenue Stamps             | \$ |  |  |  |
| NYC Real Property Transfer Tax |    |  |  |  |
| Mortgage Balance Paid To       |    |  |  |  |
| Satisfaction Expense Paid To   |    |  |  |  |
| Pick-Up Fee                    |    |  |  |  |
| Satisfaction Prep.             |    |  |  |  |
| Recording of Satisfaction      |    |  |  |  |
| Seller's Attorney Fee          |    |  |  |  |
| Broker's Commission            |    |  |  |  |
| % to                           |    |  |  |  |
| % to                           |    |  |  |  |
| Others                         |    |  |  |  |
|                                |    |  |  |  |
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